

**PRESENT:** Councillors: Gabriel  
Officer: Trudie Canavan, Steve Ross, Malcolm Fisher & Sarah May  
**APOLOGIES:** Councillors Davey and Driver

**ACTION**

**1. Purpose of Community Centres Sub Committee**

The purpose of the CCSC is to discuss any key strategic and building based issues which effect the portfolio community centres delegated to Inner South Area Committee.

**2. Inner South Community Centres Action Plan**

Each action outlined in the action plan was discussed. A summary of any issues raised is as follows:

**Maintenance** – concerns raised about how maintenance work is programmed and prioritised. For example, the recent backlog work undertaken at St Matthews Community Centre – the User Committee at the facility weren't consulted with regards to what work was to go ahead, the caretaker chose colours for the carpet and the decoration and the way in which the work is programmed also needs to be looked at as decorating was undertaken and then work on the electrics which marked the walls.

**Promotion / Marketing** – it was felt that better signage needs to be put outside community centres to encourage use and make people aware of what the building is. This was specifically highlighted for St Matthews and Watsonia Pavilion.

**TC**

**Pricings & Lettings Policy** – Area Committee endorsed policy went live from 1st October 2010. Delays in new database going live due to technical difficulties and the volume of the applications which have been received into the lettings office. Once database is up and running, this will allow a much more streamlined and quicker process of lettings applications.

**Building specific issues:**

Middleton Skills Centre – Issues around payment for office space at the facility for Crossroads and NACRO. Adult Social Care will no longer be the sponsoring department for these services. Costs for office space to be drawn up and discussed further with organisations.

St Matthews C.C. – Feasibility study undertaken on building to look at improving use of space and attracting new types of users to facility. SM to distribute copies of the plans to the group.

**SM**

Holbeck Youth Centre – Health for All will be added on to the rental support programme. This will mean their ability to pay the rent on the facility will be assessed on an annual basis and the maximum they will pay is up to 10%

of their full market rental valuation.

Watsonia Pavilion – questions raised about the amount of lettings fees which users are paying. This will be looked into and fed back to Councillor Gabriel. The boiler is also being left on by user groups, which is a potential fire hazard. Groups to be reminded that this needs to be switched off. Still awaiting for business plan for Tiger 11 to take over the facility. Some confusion if Tiger 11 have already submitted this to Neil Charlesworth for a community asset transfer rather than taking the centre on through a standard community centres lease. TC to double check what the status is with Neil Charlesworth and feedback.

**TC**

**SM**

**TC**

### **3. Frequency of Meetings**

It was agreed that meetings would take place on a six monthly basis. The venue for the meetings would either be Dewsbury Road One Stop Centre or Civic Hall. Minutes of future sub committee meetings would be appended to the Actions & Achievements report which is presented at Inner South Area Committee.